

**TRI-COUNCIL**  
**UNIVERSITY OF SCOUTING**  
**DISTRICT STUDIES**  
**GREAT SOUTHWEST - YUCCA -**  
**CONQUISTADOR**



**COURSE CATALOG**  
**2017**

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# **DISTRICT STUDIES DESCRIPTION**

## **PURPOSE**

The District Studies program is open to all participants. Courses offered are intended to be timely and will allow the district Scouter an opportunity to learn more about Scouting programs that relate to district matters.

There are NO prerequisites to take a District Studies class other than current registration as a district Scouter, unit volunteer or commissioner. Credit for District Studies classes will not apply to Bachelor, Master or Doctorate degree requirements in the other colleges of the Tri-Council University of Scouting.

The District Studies program will include a 4-hour District Committee Training Workshop as an elective in the morning.

District Committee Training Workshop participants are encouraged to take any of the District Studies electives offered in the afternoon for additional continuing education opportunities and recognition.

A well-trained district committee better serves the Scouting program and...

**'Every Scout Deserves a Trained Leader.'**

## **ORGANIZATION**

The District Studies curriculum is a separate and new entity in our University of Scouting. It is not related to the College of Commissioner Science or the Colleges of Scouting, as shown in the organizational chart.

The advent of the Unit Service Plan, which emphasizes the mutual support of the district commissioner staff and the district committee, creates a need for advanced instruction in District Studies.

Future levels of recognition, such as Bachelor, Master and Doctorate degrees in District Studies, will be considered.

## RECOGNITION

Participants who complete the District Committee Training Workshop will receive a separate certificate of completion at the conclusion of day.

Recognition for the 2015 District Studies program will be a Certificate of District Studies Scholarship. Attendees may also pin the small metal Committee square knot pin to their University of Scouting patch (No. 00872).

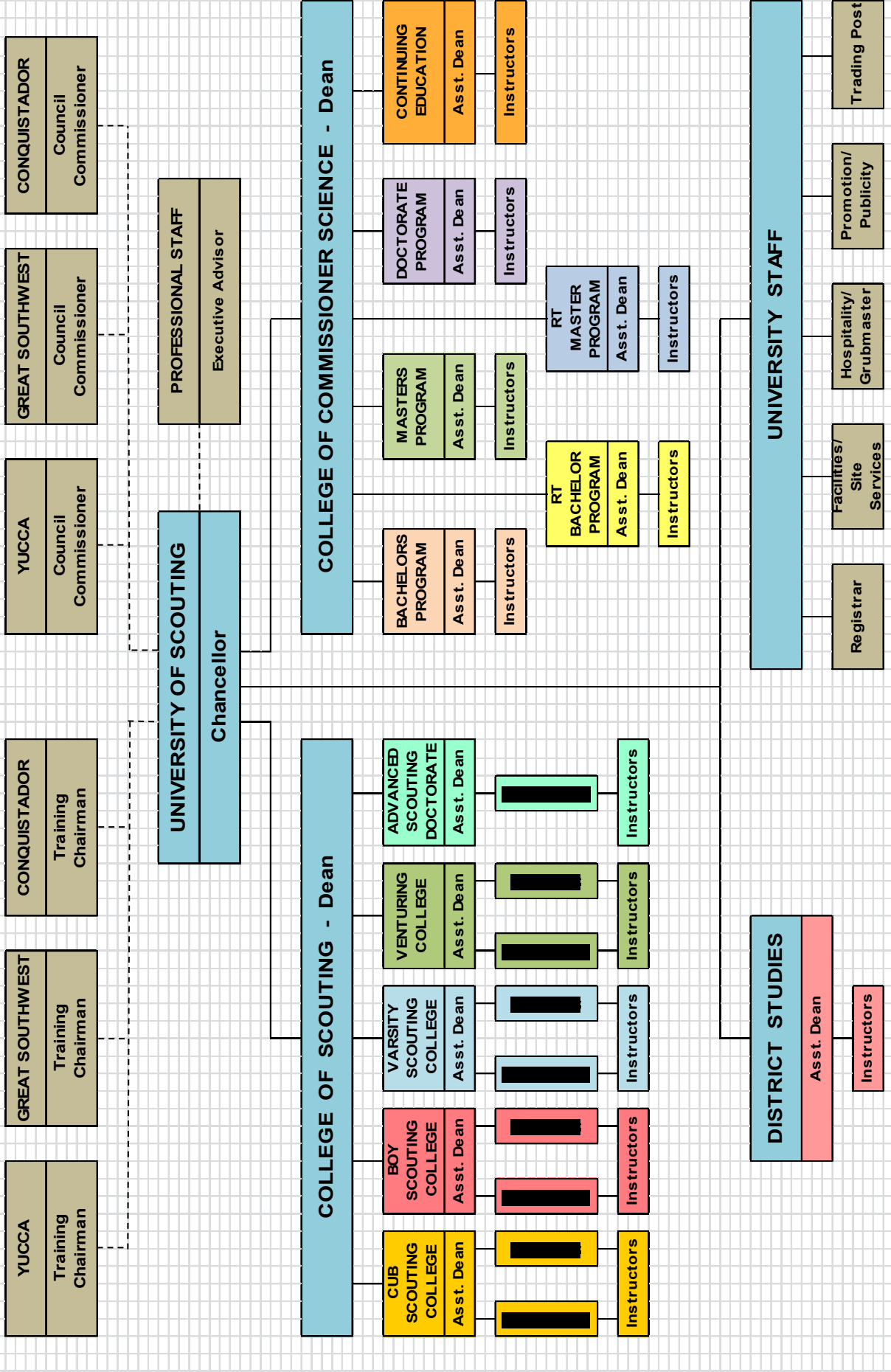
## CLASS SCHEDULE

All courses are taught during a single Saturday. The Tri-Council College customarily meets on the last Saturday in April of each year. If arriving for the Friday evening registration and cracker barrel, college faculty and students should arrange their own overnight accommodations and evening meal.

The 2013 class schedule is:

- Friday evening
  - 7:30 – 8:30 Registration
  - 8:30 – 9:30 Cracker Barrel
- Saturday
  - 7:15 – 7:45 Registration for Saturday arrivals
  - 7:45 – 8:00 Opening Ceremony and Welcome with Council Commissioners
  - 8:00 – 8:50 Period ONE (50 min.)
  - 8:55 – 9:45 Period TWO (50 min.)
  - 9:45 – 10:00 Break (15 min.)
  - 10:00 – 11:50 Period THREE (50 min.)
  - 10:55 – 11:45 Period FOUR (50 min.)
  - 11:50 – 12:55 Lunch and Guest Speaker (65 min.)
  - 1:00 – 1:50 Period FIVE (50 min.)
  - 1:55 – 2:45 Period SIX (50 min.)
  - 2:45 – 3:00 Break (15 min.)
  - 3:00 – 3:50 Period SEVEN (50 min.)
  - 3:55 – 4:30 Closing Ceremony and Graduation (35 min.)

# TRI-COUNCIL UNIVERSITY OF SCOUTING



## **2015 DISTRICT STUDIES COURSES**

### **( DS COURSES – 100 SERIES )**

**DS 100 – District Committee Workshop:** Basic training for members of the District Committee. (4 hrs.)

**DS 101 – Committee Side of the Unit Service Plan:** Become familiar with the Unit Service Plan and understand the overlap in committee impacts. Gathering information on unit needs and deploying district resources to fill those needs.

**DS 102 – Running a Meeting Using JTE and Goals:** Gain familiarity with JTE metrics; learn how to establish expectations and accountability and use media to help your meetings. Discuss a proposed framework-discipline of monthly follow-up on milestones to reach your JTE goals.

**DS 103 – Repositioning a Volunteer:** He/she may have great skills and passion, but not for the job they are doing. What do you do? Setting clear expectations in the orientation, regular follow-up and counseling, and looking for a better fit.

**DS 104 – Leading Change:** Every new tweak or initiative is change in behavior and maybe attitude. Crafting and communicating the vision while creating a sense of urgency.

**DS 105 – A Month in the Life of a Committee:** What happens between meetings is what helps the meetings accomplish something. But what is it that should happen between meetings? Creating action tasks at the meeting, checking in during the month, and demonstrating accountability at the second meeting.

**DS 106 – The Journey to Excellence Results:** Learn how district-level volunteers at all levels can positively impact the Journey to Excellence scores of your Units, District and the Council. Looking for opportunities and engaging resources for improvement. See the simple easy ways to have the highest return based on time invested.

**DS 107 – High-Tech Tools and Resources to Help You:** What gadgets and tools can better help you keep track of projects and assignments, allow effective collaboration? Look at tools to manage projects, share information and enhance communication.

**DS 108 – Recruiting Made Really Easy:** Friendstorming for results and recruiting for the position. Learn benefits of friendstorming, being comfortable in the call and showing them you care.

**DS 109 – Budgets and Plans for a Unit or District Level Activity:** Learn how to build a budget and a plan for a unit or district level activity.

**DS 110 – The Volunteer and the Professional:** Learn more about the relationship between the volunteer and the professional. How can they work closely together to reach a common goal of providing quality service to units?

### **JOINT COURSES**

**DCS 520 – Assessing District Health:** Learn about the resources necessary to assess a district's ability to provide quality unit service. Learn how to use the resources available to the commissioner that can assist in identifying strengths and bring improvements to weaknesses found in the district.

**DCS 515 – District and Council Journey to Excellence:** Learn about the elements of District Journey to Excellence and what it takes to ensure success in every area.

**BCS 107 – Unit Journey to Excellence:** Learn about the elements of the Unit Journey to Excellence and what it takes to ensure success in every unit.

# **FUTURE BACHELOR OF DISTRICT STUDIES COURSES**

## **( DS COURSES – 100 SERIES )**

**DS 100 – District Committee Workshop:** Basic training for members of the District Committee. (4 hrs.)

**DS 101 – Function of the District Committee:** This basic course will examine the four functions of the District Committee, duties of each, as well as those of the Key 3.

**DS 102 – Function of the District Activities and Civic Service Committee:** Objectives of the course are the role of the Activities Committee, the Council and Units in planning of a District's event calendar, and making civic service relevant to youth.

**DS 103 – Function of the District Advancement and Recognition Committee:** The role of the Council and District Committees will be examined. Also, advancement and how it differs at each level of Scouting will be reviewed. Recruiting merit badge counselors and administering Eagle review boards complete this course.

**DS 104 – Function of the District Camp Promotion and Outdoor Committee:** The course will review the Council program at each level, describe the workings of each program and explain the importance of year round camp promotion by the District.

**DS 105 – Function of the District Finance Committee:** An understanding of the different finance subcommittees will be reviewed, as will the regulations concerning Unit fund raising. Also included will be an overview of the Council budget and how it relates to Districts.

**DS 106 – Function of the District Membership Committee:** Participants will be introduced to the charter concept of the BSA and to the tasks of the District Membership Committee. Learn how to gather information, cultivate relationships with community organizations, organize Units, and help youth to join existing Units. The five sources of membership growth will be introduced as well as the importance of developing a District growth plan.

**DS 107 – Function of the District Training Committee:** The training management process will be explained. Also covered will be the components of the District training team, the importance of Unit inventory and planning a District training calendar and training events.

**DS 108 – Committee Side of the Unit Service Plan:** Become familiar with the Unit Service Plan and understand the overlap in committee impacts. Gathering information on unit needs and deploying district resources to fill those needs.

**DS 109 – Running a Meeting Using JTE and Goals:** Gain familiarity with JTE metrics; learn how to establish expectations and accountability and use media to help your meetings. Discuss a proposed framework-discipline of monthly follow-up on milestones to reach your JTE goals.

**DS 110 – Leading Change:** Every new tweak or initiative is change in behavior and maybe attitude. Crafting and communicating the vision while creating a sense of urgency.

**DS 111 – A Month in the Life of a Committee:** What happens between meetings is what helps the meetings accomplish something. But what is it that should happen between meetings? Creating action tasks at the meeting, checking in during the month, and demonstrating accountability at the second meeting.

**DS 112 – Recruiting Made Really Easy:** Friendstorming for results and recruiting for the position. Learn benefits of friendstorming, being comfortable in the call and showing them you care.

# **FUTURE MASTER OF DISTRICT STUDIES COURSES**

## **( DS COURSES – 300 SERIES )**

**DS 301 – The Journey to Excellence Results:** Learn how district-level volunteers at all levels can positively impact the Journey to Excellence scores of your Units, District and the Council. Looking for opportunities and engaging resources for improvement. See the simple easy ways to have the highest return based on time invested.

**DS 302 – High-Tech Tools and Resources to Help You:** What gadgets and tools can better help you keep track of projects and assignments, allow effective collaboration? Look at tools to manage projects, share information and enhance communication.

**DS 303 – Budgets and Plans for a Unit or District Level Activity:** Learn how to build a budget and a plan for a unit or district level activity.

**DS 304 – Repositioning a Volunteer:** He/she may have great skills and passion, but not for the job they are doing. What do you do? Setting clear expectations in the orientation, regular follow-up and counseling, and looking for a better fit.

**DS 305 – The Volunteer and the Professional:** Learn more about the relationship between the volunteer and the professional. How can they work closely together to reach a common goal of providing quality service to units?

**DS 306 – Planning District Events:** An overview of some of the factors to be considered in the planning, staffing preparation and execution of District level field events. This course will help the District staffer organize and prepare for a year's worth of Cub Scout and Boy Scout events such as Klondike Derbies, Camporees, Webelos Woods and Merit Badge Madness. If you're new to this, we will help get you started on the right path. If you're an old hand, perhaps you can share some lessons learned.

**DS 307 – Smart Growth Planning:** This dynamic advanced membership course will examine the resources needed to develop a District growth plan. Participants will learn how to recognize under-served areas of their District and identify potential chartered organizations in their communities. This information will form the foundation for developing a plan to see that every youth in a District has the opportunity to join in the adventure of Scouting.

**DS 308 – District Cub Scout Day Camp:** The participant will learn the aids of the Cub Scout Day Camp and how to put on a well-planned camp program.

**DS 309 – Making Training Records Work for the District:** This course features the new and improved training database record-keeping using [myscouting.org](http://myscouting.org) and the successor [my.scouting.org](http://my.scouting.org) website. As this new approach is rolled out, District and Key 3 can update records. Later roll-outs anticipate "Plus 3" administrators to the system to bring accuracy and relevance to training reports. Learn how Scouting will be making training records really work and how District volunteers can get direct information on training and other database reports.

**DS 310 – Friends of Scouting:** Your Finance Committee can be over-the-top successful! This class provides an overview of the plan for the successful execution of a District FOS program. We'll cover the guidebook, and show you how to put some BAM! In your FOS program. Your District's success at the finance effort is critical to our ability to reach every potential youth in our council and provide the best scouting program possible. If you're an old hand, perhaps you can share some lessons learned.